

Iowa AEYC Governing Board  
Saturday, January 25, 2014  
10:00-  
Holiday Inn Merle hay Road  
Des Moines, Iowa

The meeting was called to order by President Leann Andre at 10:05 a.m. Reminded us to follow HPIO guidelines

Members present: Cathy Swackhamer, Vice President; Dianne, Secretary; Carrie Jones, North Iowa Chapter Rep; Terry Wangberg, T.E.A.C.H. Advisory Chair; Leann Andre, President; Joy Brown, Green Valley Chapter Rep; Brian Kingrey, Midwest Rep and WOYC Chair; Linda Eitmann, SW Chapter Rep; Leslie Stonehocker, Lincoln Way chapter Rep; Mary Airy, President-Elect; Mary Lukas, Iowa City Chapter Rep; Pam Mahoney, Mid-Iowa Chapter Rep; Tom Rendon, Treasurer; Mary Minard, Membership Chair; Becky Hixson, Quad Cities Local Affiliate Rep; Annette Koster, West Central Chapter Rep; Brandy Smith, Black hawk Chapter Rep; Connie Schulte, Cedar Rapids Chapter Rep.

Staff: Barb Merrill, Executive Director; Kyle Upchurch, Public Ally.

Consent agenda page 9-32 moved ahead of leadership story. Mary Airy/Leslie S. move/second to approve consent agenda. Approved.

Leadership story by Tom Rendon, Treasurer.

Treasurer Report: Reviewed budget at six month point. Miscellaneous and donations are under budget but usually come in later and Barb believes goal will be met. We have recovered all of funds on one stock and another is recovering but slower. Professional fees are over budget due to one-time cost of audit and Fall Institute fees. Total liability and equity is \$176,557.66. T.E.A.C.H. funding chart shows changes over time. CCDF has reduced funds for T.E.A.C.H. although state has had increase in funds in this category. Request made for determining what percent of participants are by funding source to compare to whom is providing funding. Tom R/Cathy S move/second to accept the treasurer report. Approved.

Public Policy agenda: page 35. Annette K/Becky H move/second to accept the Public Policy Priorities. Approved. Public Policy Forum in Washington D.C. will be attended by three members. Leann will attend the Affiliate Council meeting. Day on the Hill is February 12. Linda Smith will speak at the Stakeholders Alliance meeting in morning. Cookies and Conversations will be group meetings broken into three regions at the capitol.

Midwest AEYC Update by Brian K: Indiana contesting decision for dissolution. Therefore the distribution of funds is on hold. Midwest will move forward with attorney as advised for a cost of \$10,000. Found an attorney for \$1,000. Letter sent to Indiana with two week response.

Letter received that by-laws had been followed and dissolution now in process. Unsure final funds to distribute until final bills received.

Executive Director Report: Hired accountant to work part-time. Need to hire part-time office manager. Chapter chats have started with an evening and an afternoon nap time webinar. First chat reviewed the training policy which must be followed. Next one in February will be about the WOYC activities and March will be advocacy and leadership.

Race to the top: We did not get the grant. We scored 14<sup>th</sup> out of 17 but did get more points than last time. Tom is writing report regarding results.

Lacy Scholarship is due April 1 to recruit new members. Follow-up will be done to previous recipients to ensue getting involved.

Roles and Functions report reviewed to send to NAEYC.

Spring Leadership event is May 17 and focused for teachers. Expect others to attend PDI in Minneapolis.

Higher Education Summit will be May 21 at UNI. Initial conversations were looking at articulation across two and four year education institutes. This discussion will look at what things have in common resulting in what quality practicum sites look like as initial discussion of the two entities. Invitations are going to about thirty different partners.

Executive Director Performance review: Cathy discussed the process utilized. Summary: Barb meeting or exceeding job expectations. Comments made about increased partnerships, leadership skills, confidence in her ability in position. Staff also provided feedback. Cathy S/ Mary A. move/second that we approve the Executive Director evaluation. Approved. Cathy S/Joy move/second to increase executive director compensation by 3% or the equivalent as approved by the executive committee to be effective 1/1/14. Motion failed. Tom R/Mary Airy move/second to increase executive director compensation by 3% effective 1/1/14. Approved. Tom/Pam move/second that the executive committee be charged with addressing Barb's request for taking vacation in lieu of increased compensation. Approved.

Executive Committee recommends staff salaries increase of 3%-2%-1% for the fiscal year beginning on July 1, 2014 pending expected funding. These increases are based on the outcomes of the staff performance reviews and will become effective at each individual staff member's anniversary date. Approved.

Three year strategic planning: Why do strategic planning and why have goals we have? How does it relate to mission? Who is it for? Where did current goals come from? Are they still relevant? Do we need to refocus or add or start over? SWOT analysis conducted. How connect the SWOT to the strategic plan? Small groups reviewed the current six goals and benchmarks with report back of recommendations. Small group of 3 staff and 3 board members (Mary Lukas, Brian Kingrey, Cathy Swackhamer) will meet to refine plan for April meeting work.

Copies of the Iowa Early Learning Standards are for sale at \$8 for members and \$12 for non-members and same price for Mind in the Making. TEACH lunch bags are available. Additional handouts may be taken to chapter leadership.

Chapter news and updates shared: Rolling Prairie – newsletters through SEIDA Head Start, looking at more structured local meetings, Project Approach meeting. Lincoln way chapter – no information. Southwest – members from community college, April 2 training on gardening, celebration for WOYC and invite K-3. Mid-Iowa has great committees but minimal member involvement, Teacher Academy year 2, meeting with Knoxville and Des Moines regarding project work, WOYC committee, meet with Barb for leader orientation, socials not working. Green valley – February Rumble Tumble with animal actions, April Spring Family Fun Night, March training regarding observing and recording children’s behavior, WOYC, annual provider appreciation dinner in May. Kyle – public allies is a national movement, mission is to get volunteers in non-profits to increase their capacity, serving through Ameri-Corps, focus on WAGE\$ and IHSA relationship, work on marketing and collection of information for WAGE\$, working on Head Start annual report and training opportunities and build Head Start community, contract until August 14. Iowa City – nominated Executive Director of Iowa Children’s Museum for Child At Heart Award, second year for day of Young Child celebration partnered with Children’s Museum and local businesses, looking for ideas for broader group of active members. Black Hawk – partnership with CCR&R, October Director training in Decorah, next director meeting in Independence, legislative tour of homes and centers. North Iowa – meeting Feb. 5 to plan for WOYC, conference planning in limbo, survey monkey had eight responses this time so getting more results. Cedar Rapids – trainings quarterly, Feb 20 – Adverse Childhood Experience, March 20 40 Developmental Assets, promote Cedar Rapids library, preparing annual blastoff and Annual Month of Young Child banquet. Quad cities – cooking fundraiser, laugh it up comedy night being planned, leader lunches around quality, legislative breakfast for Iowa-Illinois, Governor Pat Quinn to Rock Island center. West Central – invited senator to meeting and he attended.

Small group work cancelled.

WOYC: email Leann or Brian activities chapter conducting. Committee recommends a state-wide activity of taking children for walk at set time (10:00) on April 9. Names were suggested for title including working with health activities.

Next meeting: April 26.

Announcements by Barb.  
Leslie/Connie move/second to adjourn.  
Meeting adjourned at 3:15.

Reminder: Submit mileage reimbursements

Submitted by:

Dianne Casto, Secretary