

# Enhanced Alphabet Knowledge Letter-A-Day Lesson Template

## Explanation of Objective

Today, you will be learning the name, sound, and how to write the letter \_\_\_\_\_. Learning this letter will help you to read and write many words.

## Instructional Routine

### **Letter Name Identification: (~ 1-2 minutes)**

1. This is the letter \_\_\_\_\_. This is the uppercase letter \_\_\_\_\_. This is the lowercase letter \_\_\_\_\_.  
*(Show and/or write the letter, explaining the form.)*
2. Let's practice naming this letter. What is this letter? \_\_\_\_\_.  
*(Point to uppercase and lowercase letters in different order at least 3 times asking students to say the letter name.)*

### **Letter Sound Identification: (~ 1-2 minutes)**

3. The letter \_\_\_\_\_ represents the sound /\_\_\_\_/. When I say the sound /\_\_\_\_/, I place my tongue & mouth like this (demonstrate and describe correct placement).  
*(Provide explanations/stories/key words to help students remember the sound.)*
4. Let's practice saying the sound of this letter. The letter \_\_\_\_\_ represents the \_\_\_\_\_ sound. Say the \_\_\_\_\_ sound with me \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.  
*(Point to uppercase and lowercase letters in different order at least 3 times asking students to identify the letter sound.)*

*Note:* For vowels, teach students the short vowel sound and explain that when reading words the vowel letter represents different sounds.

### **Recognizing the Letter in Text: (~ 3 minutes)**

5. Now, let's find the letter \_\_\_\_\_.  
*(Students locate the uppercase and lowercase letter in text and state the letter name and sound each time the letter is located.)*

*Note:* There are a number of alternatives for student practice with finding the letter in text such as:

- sorting through magnetic letters/tiles to isolate the particular letter
- identifying the letter in charts of classmates' names
- using a crayon to circle the letter in newspapers or magazines
- placing highlighter tape over the letter in easy-to-read children's books

### **Producing the Letter Form: (~ 4-5 minutes)**

6. This is how to write the letter \_\_\_\_\_. Here's where I begin on the paper lines to write the letter \_\_\_\_\_.  
*(Provide description and hints about how to write the uppercase and lowercase form of the letter on lined paper.)*
7. Let's practice writing the letter \_\_\_\_\_ together.

*Note:* Producing the letter can also use alternatives for practice such as:

- using a transparency and marker to trace over the letter as it is identified in enlarged print from children's books
- writing the letters on small white boards as the teacher dictates
- producing the letter form with clay, pipe cleaners, or Wikki sticks

*Note:* Tasks such as using a rubber stamp and ink to stamp the letter or gluing items to an outline of the letter (e.g. gluing beans on the letter b) is not producing the letter form as the form has already been produced and students are not required to think about how to create the form.

Resource for slide decks that can be used in EAK Instructional Routine - [Reading & Writing 4 All](#)