

IOWA ASSOCIATION FOR THE EDUCATION OF YOUNG CHILDREN

JOB DESCRIPTION

I. TITLE:

FAMILY ENGAGEMENT CHAIR

II. TERM OF OFFICE:

Appointed by the President with Governing Board approval for a term of two (2) years and may succeed self in office once.

III. PURPOSE:

- A. To maintain a commitment to oversee family engagement within the NAEYC framework.
- B. To make a long-term commitment to plan, build understanding, develop policy, and take action to sustain organizational transformation.
- C. To promote best practices for family involvement to sustain effective growth and development of children birth to age 8 through the use of NAEYC resources.

IV. REQUIREMENTS:

- A. ***Shall be a Member of Iowa AEYC.***
- B. Shall abide by the bylaws of the Association.
- C. Shall demonstrate skills and talent to recognize the role that families play in the development of children.

V. DUTIES AND RESPONSIBILITIES

- A. Will attend all Governing Board meetings in compliance with the Iowa AEYC Governing Board attendance policies.
- B. Will coordinate Iowa AEYC's implementation of family engagement and outreach.
- C. Will utilize NAEYC's 10 Early Childhood Program Standards and Accreditation Criteria in an effort to promote best practices for families and children.
- D. Will contribute to *The Weekly* (e-newsletter) with information for families and children.
- E. Will promote the premise of *school readiness* in conjunction with *ready schools*.
- F. Will create, provide, and guide parent involvement strategies to be implemented statewide.
- G. Will create, provide, and guide family engagement strategies in parent-child relationships, families as educators, and transition.
- H. Will create, provide, and guide family well-being strategies in nutrition, mental health, financial stability, and other areas.
- I. Will demonstrate effective and culturally responsive communication and practices.

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- J. Will see the value in being visionary, developmental, and intentional in addressing change - particularly concerning social policy, demographic, and global changes impacting the Association's capacity to achieve its mission.
- K. Will promote Iowa AEYC and NAEYC whenever possible.
- L. Will maintain a notebook or file of the business of the office and pass it on to the succeeding Family Engagement Chair.
- M. Will work closely with the Membership and Public Policy Chairs and Committees.