

MINUTES

IOWA AEYC GOVERNING BOARD MEETING

Saturday April 23, 2022

9:30 AM - 3:00 PM

Jewish Federation Community School, 33158 Ute Ave, Waukee, IA 50263

Attendance: Donna Kennebeck, Crystal Abbe, Brandy Smith, Jillian Herink (staff), Sara Schwerin, Miranda Niemi, Mike Stiehl, Dianne Casto, Katie McKenzie, Tracy Ehlert, Gladys Movall, Tiffany Skaggs, Brian Kingrey (joined by ZOOM for financial report), Anne Geiger (staff)

Iowa AEYC promotes high quality early learning for all children, birth through age 8, by connecting practice, policy, and research. We advance a diverse, dynamic early childhood profession and support all who care for, educate, and work on behalf of young children.

TOPIC	PERSON RESPONSIBLE	ACTION REQUIRED, ROLE OF BOARD
<p>Call to Order – 9:36 a.m.</p> <p>Call to Order – Welcome introductions. Agenda additions and today’s agenda approval. Expectations for board</p> <p>Agenda Approval: M – Donna; S – Gladys; Approved – unanimously</p> <p>Consent Agenda: Board reports, ED report; April Exec. Comm. mtg. minutes, January Bd. mtg. minutes, membership numbers ECQuIP Consultant SE job description</p> <p>Agenda Approval: M – Crystal; S – Gladys; Approved – unanimously</p>	<p>Miranda Niemi, President welcomes all</p> <p>In our discussions, please remember our HPIO Guiding Principles</p>	<p>Governance and Oversight</p> <p>Motion Item - Approval of agenda needed</p> <p>Motion Item - Approval of consent agenda needed</p>
<p>New Governing Board Secretary appointed</p> <p>Brenda Loop will be joining the Board as the Secretary. She will be joining us in July. We are still looking for a Public Policy Chair. This person does not need to have previous Board experience. Please give Miranda or Jillian any names of people that might consider that position.</p>	<p>Miranda Niemi, President</p>	<p>Governance and Oversight, Board Direction Setting, HPIO</p>
<p>Leadership activity</p> <p>Discussion was held regarding an email that went out from Matt Tapscott, the President of the Family Child Care Chapter, referring to an incident that occurred regarding a family childcare provider which had Family Child Care Chapter of Iowa AEYC on the signature line. Discussion was held regarding Iowa AEYC</p>	<p>Miranda Niemi, President</p>	<p>Board Education</p>

<p>as an Affiliate of NAEYC does not take any stance in this type of incident and no correspondence which includes Iowa AEYC, NAEYC, or a Chapter of Iowa AEYC should be used in non-association business. Iowa AEYC President Miranda Niemi issued the following statement that went out to those we believe received the original communication.</p> <p>Good afternoon,</p> <p>Many of you might have received an email yesterday referring to an incident that occurred regarding a family childcare provider.</p> <p>Iowa AEYC as an Affiliate of NAEYC is not part of this issue in any capacity. The Association does not take any stance in this matter.</p> <p>The issue at hand is a personal one, and the Association, Iowa or National, does not intervene on any individual's behalf when accusations, ethical quandaries, or legal issues arise.</p> <p>No correspondence which includes Iowa AEYC, NAEYC, or a Chapter of Iowa AEYC should be used in non-association business.</p> <p>Please feel free to reach out if you have any questions or concerns.</p>		
<p>Election Results</p> <p>Brian Kingrey was re-elected to continue to serve as Treasurer. Brandy will be working on assuring written policies and procedures around the election process are updated and solidified.</p>	<p>Brandy Smith, President Elect</p>	<p>Governance and Oversight, Board Direction Setting, HPIO</p>
<p>Treasurer's report –3rd quarter and year-to-date financials</p> <p>Quarterly Profit and Lose as of March 31, 2022</p> <ul style="list-style-type: none"> ▪ Income - \$5,865,150 ▪ Expenses - \$5,399,999 ▪ Net Income – \$465,151 ▪ Equity – \$592,041.39 ▪ Total Liabilities and Equity - \$696,239.76 <p>Gladys made a motion to accept the financial report; Donna second; Approved – unanimously.</p>	<p>Dr. Brian Kingrey, Treasurer – joined by ZOOM for financial report</p> <p>Pg. 57 in packet</p>	<p>Governance and Oversight Motion Item</p>
<p>Budget FY 22-23</p> <ul style="list-style-type: none"> ▪ Income - \$10,555,719.25 ▪ Expenses - \$9,855,679.81 ▪ Net Income – \$700,039.44 <p>Sara made a motion to approve proposed budget for FY22-23; Gladys second; Approved – unanimously.</p>	<p>Dr. Brian Kingrey, Treasurer</p> <p>Jillian Herink, Executive Director</p> <p>Pg. 60</p>	<p>Governance and Oversight Board Direction Setting</p>

		Motion to approve
HPIO Activity – what helps you feel welcome? We all shared things that make us feel welcome.	Donna Kennebeck, HPIO Chair	Board Direction Setting, HPIO
Chapter Updates <ul style="list-style-type: none"> • North Iowa – got a second mayor to sign a proclamation; delivered thank you packet to all providers and centers for WYOC. Planning to have fall conference. • Southeast – looking at providing a book for each member in their chapter. • Family CC – continuing to have meetings virtually. • Southwest - sent out a survey and got some responses. From those survey results trying to schedule a virtual meeting. • Discussion around new IQ4K training requirements and how that will change over time. 	Chapter Leadership	Networking and Building Relationships
Committee Chair share out <ul style="list-style-type: none"> • Katie talked about an article she submitted to the Weekly and how she shared that out. • Tracy talked about shared services committee, through ECI, and work they are doing. Considering potential services model. Uncertain of how much impact it will have, especially for home providers. The first few months they are hoping will be no charge, as there is grant funding, and then there will be charges. Still to be determined about what this might look like. Fell below quorum of the Board as one person left the meeting.	Board Chairs	Board Direction Setting
CLOSED SESSION Executive Review SESSION REOPEN	Crystal Abbe, Vice Chair	Governance and Oversight
Advocacy State – Two bills have been combined to include increased ratios and using 16 & 17 year olds as lead providers with no older person as supervisor. The second will allow providers to charge parents difference between private pay and what state pays. The first bill will probably go through and possibly the second. While bills will probably go through don't believe it will have a positive impact as the Legislation hopes. Federal – Met with many of the Federal Legislators during Public Policy. While most are not in favor of the "Build Back	Miranda Niemi Public Policy Chair Tracy Ehlert, Workforce Advisory Chair & Representative	Board Education Board Direction Setting

<p>Better” bill many are in support for increasing CCDBG dollars.</p>	<p>Jillian Herink, Executive Director</p>	
<p>Affiliate Council Update – please look at Melanie’s report for updates.</p>	<p>Melanie Felton, Ex officio and NAEYC Affiliate Council Member</p>	<p>Board Education</p>
<p>Chapter Structure Discussion</p> <p>As we fell below a quorum, a discussion around Chapter Discussion, Leadership, and Participation was had. There has been gradual, but consistent decrease in Governing Board participation over the last few year. This helps us begin another conversation around what does the Chapter Structure needs to look like. Moving to Professional Focus Groups and taking a strong look at what do those groups need to look like.</p> <p>Homework: Over the next several months we should consider what do we want the Board to look like or who needs to be at the table? It may be representation that we currently have, but even more specifically what types of roles/populations do we want on the Board. This will help us move toward what might a new Chapter structure look like.</p> <ul style="list-style-type: none"> ▪ Who needs to be at the table? ▪ What will happen with current Chapter Logistics? 		
<p>Committee breakout time</p> <p>Goal 3, Visible Org – Worked on developing tools to use to help promote the organization. Work on talking to higher ed. and students about leadership. Have a table that provides membership information. Consider developing talking points or elevator speech of how to utilize the materials that have been developed.</p>	<p>Miranda Niemi, President</p>	<p>Board Direction Setting</p>
<p>2022 Institute updates</p> <ul style="list-style-type: none"> • Spring Institute – numbers are very good. Numbers are so good that they had to actually cap Saturday at 180 people. Will continue with the 2 day session next year. Are going to try a networking session at the end of the day. • Early Learning Fall Institute – Fall institute have 2 great key note speakers. DHS will have 6 presentations around IQ4K. Great work to Jaime, Anne, Crystal and Miranda for working through trainer alignment and professional development alignment. 	<p>Jillian Herink, Executive Director</p>	<p>Board Education Governance and Oversight</p>

<p>Board Retreat Discussion</p> <p>Will be July 22-23, 2022. We will be discussing strategic plan, chapter restructure, budget, orientation, ethics, and typical Governing Board business. There will be no Friday night session.</p>	<p>Miranda Niemi, President</p>	<p>Board Direction Setting</p> <p>Networking and Building Relationships</p>
<p>Executive Director Updates</p> <ul style="list-style-type: none"> • Provider Appreciation – window cling will be provided to all Members during Provider Appreciation week. Next year Jillian would like to do something similar for businesses. • New Hires/ Needed positions – New hires are in place. Jillian presented new org. chart. Please look at that chart. • Program updates – see Jillian’s notes • New Location – Tentative move-in date – end of June. • Chapter Annual Reports – Pat has sent those out. Please assure those get returned. • Institutes • Fundraising campaigns – Jillian discussed the 2 campaigns are Giving Tuesday and WOYC • investment policy (pg. 80 in packet) are being looked at to restructure. Recommendations for changing will be coming in July at the retreat to help lead us through these financial policies. • Other – Shared Services might be something that comes back around as something that would be a good fit for Iowa AEYC. <p>Meeting ended 3:08 p.m.</p>	<p>Jillian Herink, Executive Director</p>	<p>Board Direction Setting</p> <p>Education for Board Governance</p>
<ol style="list-style-type: none"> 1) THINK ABOUT- What will you do with what you learned/heard today? Who will you share it with? Where do we go from here? 2) Share information from today to your Chapter Membership- How do you use you membership list? 4) Complete and submit Board Meeting Evaluation Survey https://www.surveymonkey.com/r/GovBrdEval20220423 5) Who will you nominate for an Award? 6) Chapter Annual Reports: Part A Due 6/1 Part B Due 6/30 Part C Due 7/29 The forms have been emailed out and can also be accessed through the Chapter Leadership Resources webpage, http://www.iowaaeyc.org/chapter-leadership-resources.cfm. 	<p>Miranda Niemi, President</p> <p>Upcoming dates for your calendars:</p> <p>Iowa AEYC Spring Institute-April 29-30 *(Evening Networking Social on the 29th)</p> <p>PLI- June 12-15, 2022</p>	<p>NEXT MEETING:</p> <p>2021-2022 GB Meetings:</p> <p>7/22-23 2022-Governing Board Retreat</p> <p>2022-2023 Board Meetings:</p> <p>10/29/2022, 1/21/2023, 4/22/2023, 7/21-22/2023</p>

Cleveland,
OH

Iowa AEYC
Fall Early
Learning
Institute 9/29-
10/1, 2022

**Membership
Meeting
09/30/2022**

NAEYC
Annual
Conference &
Expo-Nov.
16-19
Washington,
DC