

# MINUTES

## IOWA AEYC GOVERNING BOARD MEETING

FRIDAY, JULY 26, 2019 FROM 8:30 A.M.-4:00 P.M. AT RACCOON RIVER PARK NATURE LODGE, 2500 GRAND AVE, WEST DES MOINES, IA 50265 (SECTION C).

*Iowa AEYC promotes high quality early learning for all children, birth through age 8, by connecting practice, policy, and research. We advance a diverse, dynamic early childhood profession and support all who care for, educate, and work on behalf of young children.*

Attendance: Crystal Abbe, Rebecca Ausman, Catherine Bergman, Joy Brown, Dianne Casto, Pat Dautremont (staff), Tracy Ehler, Jillian Herink (staff), Donna Kennebeck, Brian Kingrey, Angela Lensch, Mary Lukas, Amy McGinn (guest), Gladys Movall, Vickie Parker, Jenny Recker (guest), Tom Rendon, Vickie Brandenburg (guest), Amy Shannon (guest), Brandy Smith, Mike Stiehl, Rachel Williams, Leslie Stonehocker, Dennis Wandera (guest), Cindy Weigel (guest)

TOPIC	PERSON RESPONSIBLE
Call to Order – 8:36 a.m. Welcome introductions. Expectations of board members. Agenda Approval: M – Catherine Bergman / S – Joy Brown Consent Agenda: M – Gladys Movall; S - Donna Kennebeck; Approved – unanimously  Thank you to the guest that have joined for the day, however guest are not voting members.	Mary Lukas, President welcomes all  In our discussions, please remember our HPIO and NAEYC's code of ethics.  Pgs. 1-63

TOPIC	PERSON RESPONSIBLE
<p>NAEYC Advancing Equity in ECE position statement endorsement</p> <p>Discussion and Motion on “Advancing Equity in Early Childhood Education” – There has been a good deal of editing with this document over the last several months. This is not a document open to the public, but will be revised, finalized, and published by NAEYC in the near future. Comment on page 7 – Under the “Establish reciprocal relationships with families” section include a specific bullet point addressing “Family observation in regards to child assessment and progress” with explanation.</p> <p>Motion to accept endorsing “Advancing Equity in Early Childhood Education” document dated 5/22/2019 with the addition under the “Establish reciprocal relationships with families” section to include a specific bullet point addressing “Family observation in regards to child assessment and progress” with written explanation.</p> <p>M – Brian Kingrey; S – Crystal Abbe; Approved – unanimously</p>	<p>Jillian Herink</p>
<p>Poster walk about considering how is IAEYC doing in regards to Integrating HPIO, Affiliate Chapter Relations, Succession Planning, Strategic Planning, Leadership, Financial Management, Nominations/Elections, Non-Profit Management, Board/Staff Relations. Board and Guest did a walk about with red, yellow, and green post-its notes to give feel for each area.</p>	<p>Brian Kingrey, Past President</p>
<p>Treasurer’s report-Year End fiscal</p> <p>As of June 30, 2019 (unaudited):</p> <ul style="list-style-type: none"> <li>● Total Gross Income = \$3,197,181.00</li> <li>● Total Expenses = \$3,198,208.49</li> <li>● Net Income is =       -\$1,027</li> </ul> <p>Motion to accept End of Year Treasurer’s Report –</p> <p>M – Gladys Movall; S – Rebecca Ausman; Accepted – unanimously</p>	<p>Tom Rendon, Treasurer Pgs. 65-67</p>

TOPIC	PERSON RESPONSIBLE
<p>Amended Budget FY 20</p> <ul style="list-style-type: none"> <li>• Total Gross Income Budget for FY20= \$3,701,074.99</li> <li>• Total Expenses = \$3,679,523.35</li> <li>• Net Income = \$21,551.64</li> </ul> <p>Misc. Expenses include Power to Profession and NAEYC Advocacy money, donations, etc.</p> <p>Promotional Sales include books and t-shirts.</p> <p>Conference Revenue is true number of conference numbers.</p> <p>Evaluations are built into contract requirements.</p> <p>Travel and Meeting expenses varied as there was contract language change.</p> <p>Contract indirect requirements have changes.</p> <p>Motion to accept proposed FY20 budget -</p> <p>M – Leslie Stonehocker; S – Donna Kennebeck; Accepted – unanimously</p>	<p>Tom Rendon, Treasurer/Jillian Herink, Exec. Dir</p> <p>Pg. 67</p>
<p>Measuring Our Mission Training</p> <p>Consideration on the current IAEYC mission and how we are carrying out that mission. Jillian kept a Google Doc. As we worked through this training.</p>	<p>Cindy Weigel, Iowa Dept. of Ed. State Coordinator Early ACCESS (IDEA Part C) Learner Strategies &amp; Supports Bureau</p> <p>Pgs. 69-73</p>
<p>LEAP Book Talk/Walk About Data</p> <p>As a group we visually considered how much we individually use data and how important we feel gathering and using data is in our daily lives.</p> <p>Mary introduced “Leap of reason” and discussed why we are utilizing this book as a Board.</p> <p>The Board was encouraged to do the activities on pages 70 to 71 of the Board packet.</p>	<p>Mary Lukas/Jillian Herink</p> <p>Pgs. 70-71</p>

TOPIC	PERSON RESPONSIBLE
<p data-bbox="203 233 459 260">Award Nominations</p> <p data-bbox="203 300 1127 531">There was one nomination for Educator of the Year and one for the Friend of the Young Child. All information was collected for each of the nominees. As there was only two nominations total we might want to form a work group to discuss the award nomination process to see how we might increase nominees. We should consider both if participants have to be members and if we need to have three letters of support. Crystal Abbe volunteered to meet with Leslie to discuss this process.</p> <ul data-bbox="203 569 870 737" style="list-style-type: none"> <li data-bbox="203 569 813 632">• Educator of the Year Angi DeVore was nominated for this award.</li> <li data-bbox="203 669 870 737">• Friend of Young Child Nancy Merryman was nominated for this award.</li> </ul> <p data-bbox="253 772 1057 835">Motion to approve both nominations as they stand. M - Dianne Casto; S - Catherine Bergman; Approved - Unanimously</p> <ul data-bbox="203 873 1027 936" style="list-style-type: none"> <li data-bbox="203 873 1027 936">• Children’s Champion – The Board will work on a nomination process for Jeff Anderson.</li> </ul> <p data-bbox="253 974 1109 1073">Motion to award Jeff Anderson the Children’s Champion award contingent that all paperwork is submitted by August 10, 2019. M - Joy Brown; S - Brian Kingrey; Approved - Unanimously</p>	<p data-bbox="1156 233 1419 296">Leslie Stonehocker/ Jillian Herink</p> <p data-bbox="1156 312 1304 340">Pgs. 72-83</p>
<p data-bbox="203 1079 842 1106">Association of Early Childhood Iowa Area Boards</p> <p data-bbox="203 1144 1060 1207">Motion “Pursue a lobbyist while acting as fiscal agent and in partnership with Association of Early Childhood Iowa Area Board”.</p> <p data-bbox="203 1245 1127 1413">Motion came from Exec.; Second – Angela Lensch; Discussion – Multiple conversation was had about first what a specific early childhood lobbyist might look like and second does IAIEYC want to be a part of housing a lobbyist in any way. Final Vote; Yeah = 10 Nay = 5 Abstain = 0</p> <p data-bbox="203 1451 1109 1541">Leslie Stonehocker, Angela Lensch, and Joy Brown volunteered to be part of a committee to discuss being part of Association of Early Childhood Iowa Area Boards.</p>	<p data-bbox="1156 1079 1338 1106">Brian Kingrey</p> <p data-bbox="1156 1123 1304 1150">Pgs. 84-85</p>

TOPIC	PERSON RESPONSIBLE
<p><b>Program Update</b></p> <p>Stacey Walter gave a presentation of what is happening within her program, specifically how literacy, math, and social/emotional skills are being tracked for the Pre-K population in the Des Moines area.</p> <p>Stacey talked about Shared Services and different aspects this program would consider, specifically looking at establishing a substitute pool for the Des Moines area. After establishing a pool of funding for that pool discussions will happen with DHS about the logistics to make the substitute pool happen. Other centers in the Des Moines area outside EQUIP could buy into this Shared Service opportunity.</p> <p>The ultimate goal would be to move Shared Services to a state wide system.</p>	<p>Jillian Herink/Stacey Walter</p> <p>Consent Agenda (Pgs. 38-41) &amp; Presentation</p>
<p><b>Executive Director Annual Review</b></p> <ul style="list-style-type: none"> <li>• <b>Evaluation Info.</b> The survey was reopened to allow for more members to participate. Good response was received from reopening this survey.</li> </ul> <p>Responses for every question in every survey group fell in the excellent to good or strong to very strong category. Over-all results from the survey showed strength in how Jillian builds partnerships with outside organizations and looking at the financial situation of the Association.</p> <p>There was recommendation to do the Executive Director's Survey earlier in the year (ie: February or March).</p> <ul style="list-style-type: none"> <li>• <b>Review of Goals</b> Jillian will be coming back to Mary and Leslie with revised goals for this year within the next few weeks.</li> </ul> <p>Motion – Accept Jillian's evaluation for the FY20 school year. M - Joy Brown; S – Rebecca Ausman; Approved – Unanimously</p> <p>Motion – Approve a raise for Jillian of a 3% raise based on her evaluation to be back dated to her hire date. M – Crystal Abbe; S – Vickie Parker; Approved – Unanimously. Discussion – “to be back dated to her hire date” was added as a friendly amendment prior to the final vote.</p>	<p>Leslie Stonehocker</p>
<p><b>Day Care Simulation</b></p>	<p>Mary Lukas /Jillian Herink</p>

TOPIC	PERSON RESPONSIBLE
<p>Items for your calendar</p> <ul style="list-style-type: none"> <li>○ Oct. 3, Pre-Institute</li> <li>○ Oct. 4-5, Fall Institute</li> <li>○ Oct 11, Exec. Comm. Mtg.</li> <li>○ Oct 26, Gov. Board Mtg.</li> <li>○ Sept 24-25, Iowa Team to Milwaukee</li> <li>○ Nov. 20-23, NAEYC Conference</li> </ul> <ul style="list-style-type: none"> <li>● Page 7 – Look over “What does it take to be a good Board Member”.</li> <li>● What will you do with what you learned/heard today? Whom will you share it with? <ul style="list-style-type: none"> <li>● Facility was nice.</li> <li>● Would be nice to have round the room introduction.</li> </ul> </li> <li>● If want to order IAEEYC nametag contact Pat.</li> </ul> <p>Please turn in your Expense Forms and Evaluations.</p> <p>Motion to adjourn at 4:03 -</p> <p>M – Brian Kingrey; S – Joy Brown ; Approved – Unanimously.</p>	<p>Mary Lukas</p>