

Iowa AEYC Governing Board meeting

Saturday, January 23, 2016 10:00 a.m.-4:00 p.m.

Conference Room, Johnston Public Library, 6169 North Glenn Drive, Johnston

In attendance: Leslie Stonehocker, Mary Minard, Kristyn Mueller, Nancy Merryman, Brian Kingrey, Gladys Movell, Amy Liles, Karen Teel, Julee Albers, Barb Merrill, Mary Airy, Carrie Jones, Joy Brown, Laurie Jeffries, Linda Eitmann, Vickie Parker, Kristy Liechti, Brandy Smith, Connie Schulte, Tom Rendon, Sally Hartley, Heidi LaBounty

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TOPIC	PERSON RESPONSIBLE	ACTION REQUIRED, ROLE OF BOARD
<p>Call to Order 10:00 a.m.</p> <p>Welcome, introductions</p> <p>Shared advocacy stories on behalf of young children since our last meeting, as part of our introductions. Welcomed new members and guests.</p> <p>Agenda was brought to motion. Motion - Brian Kingrey; Second - Julie Albers; Approved w/ no discussion</p> <p>Consent Agenda was brought to motion. Motion – Amy Liles; Second – Carrie Jones; Approved w/ no discussion</p> <ul style="list-style-type: none"> • Pg. 10 future dates of governing board meeting • May 7 is Spring Institute • April 16 (NOT April 30) will be next Governing Board Meeting • Page 32 retention rates <p>Shared expectations of High Performing Board</p>	<p>Mary Airy, President, welcomes all</p>	<p>Team building and strengthening our relationships.</p> <p>Approval of agenda</p>
<p>Treasurer’s report</p> <p>As of December 31: Income: \$853,660 (44.13% budget) Expense: \$859,661 (49.22% budget)</p> <p>Budget was brought to motion. Motion – Joy Brown; Second – Amy Liles; Approved</p>	<p>Tom Rendon, Treasurer</p>	<p>Governance and oversight. Approval</p>
<p>Next steps and updates for us as a NAEYC affiliate:</p> <p>Brian provided a summary of the Governing Board self-assessment that was done in October. There were 20 respondents. The survey brought notice of three sections, planning practices, fundraising practices and board membership and orientation that rose to areas that need attention.</p> <p>Several sections had a spread between strongly agree to not applicable. Those that responded “not applicable” or” don’t know” were board members who have</p>	<p>Mary and Brian Kingrey, President-Elect</p>	<p>Board education and governance. Board direction-setting.</p>

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<p>been on the board 2 or fewer years.</p> <p>Comments will be utilized to help formulate topics of discussion for the Executive board.</p> <p>Governing Board self-assessment results were brought to motion. Motion – Connie Schulte; Second – Nancy Merryman; Approved with request for more discussion on fundraising section. Monitoring & Evaluation Practices also had large number of disagreements.</p> <p>Consideration was presented of creating standing committees for membership and for fund development (Tom Rendon will chair).</p> <p>Broke into small groups around Governance, Finance, Membership. Reported back to group about small group discussion. Summary of those discussions is noted in the chart below.</p>	<p>Brian Kingrey</p> <p>Mary Airy</p> <p>Mary Minard-Membership</p> <p>Mary Airy-Governance</p> <p>Tom Rendon-Finance</p>	
LUNCH		Networking
<p>Leslie Stonehocker presented Public Policy Priorities handout. Editing suggestions were given for the brochure. Leslie and Brian will be going Washington D.C. for Public Policy. If you would like to go with them, Barb needs to know by Thursday, January 28.</p> <p>Public Policy Agenda was put into motion. Motion - Brian Kingrey; Second – Amy Liles; Approved with edits discussed by group but no additional discussion.</p> <p>Barb and Karen Teel presented walk-through of updated website which now has all documents from the “red book”. The “red book” will be mostly electronic. There will be a few written documents that pertain to items that cannot be posted on website (ie: information relating to staffing, etc.)</p> <p>T.E.A.C.H. and WAGE\$ reports and annual report were presented. Barb encouraged Board Members to take back information to our Chapters.</p> <p>There is a \$24.90 that is showing up for many people that have used the NAEYC website sometime in the past 6 months. NAEYC is looking into it. The posting has happened sometime in the late November-December time frame. If you have this charge you should consider canceling your credits card and contact your credit card company.</p> <p>Possibility of a new project that might be funded with partnership of “Farm to Early Childhood”.</p>	<p>Leslie Stonehocker</p> <p>Barb Merrill & Karen Teel</p>	Information
Leadership Fellowship presentation	Vickie Parker - 2015 Leadership Fellowship	Board education and program information.

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	Recipient	
<p>Executive Director review process.</p> <p>Executive Director Review was brought to motion. Motion – Mary Airy; Second – Brian Kingrey; Approved w/ no discussion</p> <p>The motion was made that the Executive Director receive a 3% raise retroactive to January 2016. Motion – Executive Board; Second – Leslie Stonehocker; Approved w/ no discussion</p>	Mary Airy	<p>Approval of meeting agenda</p> <p>Approval of consent agenda</p>
<p>Small group work</p> <p>Mary Airy asked for volunteers for Membership Committee: Heidi LaBounty, Carrie Jones, Mary Minard, Joy Brown, Tom Rendon, and Amy Liles</p> <p><u>Topics and Main Idea of each Group</u></p> <p>Membership outreach – There is now a team!</p> <p>Fall Institute planning – Recommendations for next year and possible topics were shared.</p> <p>K – Grade 3 issue/outreach group – Barb will be meeting with Bureau Chiefs in March. Pre-K-K transition needs to be aligned.</p> <p>WOYC – Encourage people to read from list of topics and then will report back to committee and see how many children were touched.</p>	<p>Small groups led by:</p> <p>Mary Minard</p> <p>Leslie</p> <p>Brian</p> <p>Laurie Jeffries, WOYC chair</p>	<p>Contribute to some of the priorities of Iowa AEYC</p>
<p>Motions around NAEYC re-affiliation</p> <p>Check In from NAEYC – Feb. 1-29, 2016 will be a check-in for affiliates with written response back to National organization. Discussion was had on do we feel we can meet the thresholds. At this point we do believe we meet all of the thresholds.</p> <p>Motion was had to respond to NAEYC that IAEYC will stay an affiliate under the new NAEYC structure. The Executive Director and Executive Board will respond in the positive to the First Check-In to NAEYC by February 29, 2016. Motion - Brian Kingrey; Second – Leslie Stonehocker; Approved w/ no discussion</p> <p>Tom moved that the Governing Board charged the Executive Director, Executive Board, and Membership Committee to write a response to NAEYC considerations and recommendations to their initial proposed membership categories and dues.</p> <p>Agenda was approved. Motion – Tom Rendon; Second - Julie Albers; Unanimous approval with following considerations:</p> <ul style="list-style-type: none"> • Amounts that will come back to affiliates • Change the terms “premium” and “deluxe” to more inclusive terms 		

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<ul style="list-style-type: none"> Rather than the Alternative Memberships there needs to be a Group Membership options 		
<p>Chapter news and updates</p> <p>West Central – Improve grass roots</p> <p>Cedar Rapids – Will write a grant to bring in new presenter.</p> <p>Dubuque – Several trainings coming up using Keystone and CCR&R</p> <p>Fort Dodge – Has a Facebook page “Fort Dodge AEYC” with 9 people. Will work on having first networking meeting.</p> <p>Green Valley – 15 people that came to advocacy training. Had a Legislator Coffee today.</p> <p>Lincoln Way – Planning upcoming event.</p> <p>Mid-Iowa – April 21 will have chapter meeting/networking. Committed to each person that has a connection to local university to speak with students about benefits of NAEYC.</p> <p>North Iowa – Plan smaller local meetings and communicate through email to try to get people to start participating.</p> <p>Rolling Prairie – First meeting will be next Saturday Jan. 30. Successful work around project work. Looking for ideas for service projects.</p> <p>Southeast – Meeting next month with hope to continue to get members involved.</p> <p>Southwest – Spring Fling is coming up.</p>	<p>All</p>	

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<p>Other announcements from the chapters, take-home messages, agenda items for next meeting</p> <p>Day on the Hill – February 23, 2016. Board members can get mileage reimbursed if attend the entire day.</p> <p>We will need to look for new treasurer this year. That person will need to have previous Board Experience.</p> <p>Next meeting is April 16, 2016.</p> <p>What are take home messages?</p> <ul style="list-style-type: none"> • I am going to caucus and bring someone with me. Assure you find the correct place to caucus. You might consider what platforms you will come with – <i>Every Child Counts</i> website has candidate’s thoughts on. • Make sure you vote for NAEYC positions. <p>Motion for adjournment. Motion - Brian Kingrey; Second – Amy Liles; Approved</p> <p>Adjournment at 4:04 p.m.</p>	<p>Mary</p>	

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TOPIC	PERSON RESPONSIBLE	TIME LIMIT	ACTION REQUIRED, ROLE OF BOARD
<p>9:30-10:00 <i>Set up</i></p> <p>10:00 Call to Order - Welcome, introductions. You will be asked how you have advocated on behalf of young children since our last meeting, as part of your introductions. Agenda additions and consent agenda approval. Expectations for board members. Consent agenda: Board member/staff reports, October minutes, dates for 2016 meetings.</p>	<p>Staff</p> <p>Mary Airy, President, welcomes all</p> <p>In our discussions, please remember our HPIO. Any items need to be removed from the consent agenda? Please read all the Consent Agenda before coming to our meeting.</p>		<p>Arrivals and meet needs</p> <p>Team building and strengthening our relationships.</p> <p>Approval of agenda</p>
<p>10:30 Treasurer's report – 2nd quarter and year to date financials.</p>	<p>Tom Rendon, Treasurer</p>	<p>15 minutes</p>	<p>Governance and oversight. Approval</p>
<p>10:45 Next steps and updates for us as a NAEYC affiliate</p> <ul style="list-style-type: none"> • 1st Check-in due February 29, 2016 • Results of Iowa AEYC GB self-assessment in October. • New membership levels • New chapter relationships- NAEYC Guidance for the Affiliate/Chapter Relationships http://www.naeyc.org/files/naeyc/FINAL%20NAEYC%20Guidance%20for%20the%20Affiliate_Chapter_Relationships.pdf • NAEYC – Affiliate Resource Center- http://www.naeyc.org/affiliates/forums 	<p>Mary and Brian Kingrey, President-Elect</p>	<p>60 – 75 minutes</p>	<p>Board education and governance. Board direction-setting.</p>
<p>12:00 LUNCH</p>			<p>Networking</p>
<p>12:30 Public Policy</p> <p>Who is going to NAEYC's forum?</p> <p>Approval of our PP agenda</p>	<p>Leslie Stonehocker, PP Chair</p>	<p>30 minutes</p>	<p>Approval needed</p>

TOPIC	PERSON RESPONSIBLE	TIME LIMIT	ACTION REQUIRED, ROLE OF BOARD
Y & A about the caucuses			
1:00 Agency updates: Annual reports Walk-through of updated website Board orientation materials New projects and spring events Spring Leadership Institute	Barb Merrill & Karen Teel, staff	30 minutes	Information
1:30 Leadership Fellowship presentation	Vickie Parker 2015 Leadership Fellowship Recipient	30 minutes	Board education and program information.
2:00 Executive Director review process.	Mary Brenda O'Halloran, vice-president	15 -30 minutes	
2:30 Small group work <u>Topics:</u> Membership outreach, response to proposals about new membership levels Fall Institute planning and input collecting K – grade 3 issue/outreach group Public Policy/advocacy WOYC – statewide events for 2016	Small groups led by: Mary Minard, Membership chair Mary A Brian Leslie Stonehocker, Iowa AEYC Public Policy chair Laurie Jeffries, WOYC chair		Contribute to some of the priorities and projects of Iowa AEYC
3:30 Chapter news and updates Which chapters need technical assistance this year?	All		
3:45 Other announcements from members, take-home messages, agenda items for next meeting <i>What will you do with what you learned/heard today?</i> Adjourn by 4:00	Mary		NEXT MEETING April 16 – Check your calendars, this is a new date!