

IOWA ASSOCIATION FOR THE EDUCATION OF YOUNG CHILDREN
COMMITTEE DESCRIPTION

I. TITLE

INSTITUTE COMMITTEE

II. PURPOSE

To provide early childhood professionals with quality professional development opportunities in an effort to bring about best practices in early childhood care and education.

III. MEMBERSHIP

Membership shall consist of the Iowa Association for the Education of Young Children (Iowa AEYC) Institute Chair (or Co-Chair), Iowa AEYC Governing Board Members and at least three (3) Iowa AEYC Members not currently sitting on the Iowa AEYC Governing Board.

IV. DUTIES AND RESPONSIBILITIES

- A. To develop, in collaboration with the Governing Board, a strategic plan for the Institute Committee each year.
- B. Plan and implement the Annual Fall Institute.
- C. Develop and implement a marketing program for the Annual Fall Institute.
- D. Collaborate with other state organizations to provide professional development opportunities.
- E. Work with Iowa AEYC Professional Development Committee to plan the Annual Fall Institute.