

Iowa Association for the Education of Young Children

Governing Board Meeting

Friday & Saturday, July 10 & 11, 2015

11:00 a.m. – 10:00 p.m. / 8:00 a.m. – 3:00 p.m.

Drake University, Olmsted Center, Des Moines

The Mission of Iowa AEYC is to serve and act on behalf of the early childhood profession.

TOPIC	DISCUSSION	TIME	ACTION REQUIRED
8:30-9:00 a.m.	Arrivals, welcome – Staff	30 min.	None
9:00-10:30 a.m.	Robert Putnam Lecture in Olmsted Center	90 min.	Attendance Optional
11:00-11:20 a.m.	Call to Order – M. Airy, President	20 min.	None
11:12-11:33 a.m.			
<p><i>Celebrations: Summer vacation, children, presentation in Poland, volunteer work at humane society, finishing doctoral class, new boat purchase, aunt-hood, grandkids, retirement, hip replacement, professional learning model sessions, new house (moving), rain barrel installation, tutoring, kids' birthdays, donation to preschool for office space to help teachers, facilitation of courses online, elementary school becoming a neighborhood school this fall, son's wedding prep, surprise trip to Rome for 40th anniversary!</i></p>			
11:20-11:40 a.m.	Welcome Activity – L. Andre & B. Kingrey	20 min.	Team Building & Strengthening Relationships
11:33-11:44 a.m.			
<p><i>Cards were distributed with various animals on them. The cards had quotes associated with them, and the card each member chose needed be put into context; meaning, relate the card to you in your personal or professional role.</i></p> <p><i>Sally – weasel = be aware of your surroundings and all the stakeholders</i></p> <p><i>Carrie – snow leopard = take time and spend it in solitude</i></p> <p><i>Brandy – falcon = act on the opportunity in front of you</i></p>			
11:40-11:50 a.m.	Leadership Story – P. Emerson, Outgoing	10 min.	Welcoming others to Leadership
11:44-11:57 a.m.	Dubuque Chapter Rep		
<p><i>Pat attended UNI for home economics, which included a Montessori preschool program. She was excited to see how the "Child in the Home" program worked. She started her family as a stay at home mom and began an in-home daycare. She finished her 4-year degree at that time. Pat's passion was/is kids, and she missed being around them while she was supervising other programs. An opportunity arose in the community in which she lived to work in a Head Start program. She worked in Head Start programs for 10-11 years. She returned to UNI again to earn her early childhood endorsement. She then entered a director position for a couple years. At that time, Rhonda Bancroft contacted Pat to tell her that the Dubuque Chapter would be dissolved if action weren't taken to move forward. Pat spearheaded the task of keeping the Dubuque Chapter. She has been a Chapter Rep for 10+ years, since 2004!</i></p> <p><i>Pat is an outgoing Chapter Rep this fall. Presentation of gift for service on Governing Board. – M. Airy</i></p>			
11:50-12:10 p.m.	Agenda additions and Consent Agenda Approval – M. Airy	20 min.	Approval of Mtg. & Consent Agendas
11:57-12:45		Consent Agenda	M: L. Andre S: H. LaBounty
Agenda Motion was made once reconvened at		Agenda	Ruling: Approved M: T. Rendon

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1:15 p.m.	ADDED MOTION: Keep Raffle Baskets the same and form a work group to review the current process, add in Governing Board Members to work the selling of tickets		S: C. Jones Ruling: Approved M: B. Smith S: N. Merryman Ruling: Approved
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Board Member/Staff Reports
Board Election Results
Board Secretary Appointment
April Minutes
Dates for 2016 Meetings: Annual Member Meeting September 18 @ Fall Institute, Fall Quarterly Board Meeting October 24, plan for 2016
Fall Institute Updates – Sept. 17-19: Should we continue the raffle basket fundraiser tradition?
NAEYC Conference – Orlando, November 18-21

12:10-12:30 p.m. 1:15-1:57 p.m.	Treasurer’s Report – T. Rendon	20 min. 4 th Qtr. Report 2015-2016 FY Budget (Amended) Update on serving as IHSA fiscal agent	Approval M: L. Andre S: H. LaBounty Ruling: Approved M: J. Brown S: C. Jones Ruling: Approved No motion is needed at this time since the contract has not been formally approved by IHSA; Exec Comm. may bring it back in Oct. for formal approval
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4th Quarter Financials (Apr. 1 – June. 30)

*Board Members should view the fourth quarter financial report in terms of 100% of the total budget being expended at this point in the year. *The auditors will review the entire FY 15 Budget and report back to the Governing Board in April (tax time).*

Income - \$12,436.94 (92.2%)

Expenses - \$1,785,777.46 (for the FY 15) (91.65%)

Balance Sheet

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Total Assets = \$315,886.12

Total Liabilities & Equity = \$315,886.12

Total Equity = \$87,397.29

2015-2016 FY Budget – It needs amended from the April approval of the 2016 FY Budget due to actuals from contracts coming in from T.E.A.C.H. and Wage\$, etc. *Additional donations need to be sought to “balance” the budget going forward.

\$11,000 was placed/moved into Iowa AEYC savings account, adding to the existing \$11,000 (rounded) in the savings account, for a rainy day fund.

IHSA has asked Iowa AEYC to serve as its fiscal agent; verbal agreement has taken place, but formal approval on IHSA’s side will take place in mid-July at its meeting. The auditor suggested calling it a “management contract” versus that of “fiscal agent.”

12:30-1:00 p.m.	Lunch Break	30 min.	None
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12:45-1:15 p.m.			
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1:00-1:30 p.m. 1:57-2:26	National Dialogue and Affiliate Council Updates – L. Andre, Past-President and a member of the NAEYC Affiliate Executive Committee	30 min.	Governance
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At PDI in New Orleans, the Affiliate Council approved (unanimously) the proposed changes to what the AC will look like in the new restructuring of NAEYC. The group of 50+ Affiliate Council will decrease to a group of 15 seats to be known as the Affiliate Component Advisory Council. Members are encouraged to apply for the 15-seat ACAC, even though only 7 seats are open for this coming year. Iowa hopes to get a member elected to the new ACAC; consider applying!

1:30-2:00 p.m. 2:26-2:46 p.m. Break Time 2:46-3:00 p.m.	Proposal of Bylaws changes Leadership Fellowship Selections for 2015-2016 – B. Kingrey	30 min. Leadership Fellowships	Approval M: T. Rendon S: M. Minard Ruling: Approved M: B. Kingrey S: Not Needed Ruling: Approved
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B. Kingrey reviewed the current Bylaws of the Iowa AEYC and provided updates for member-adoption at the September 18, 2015 Annual Membership Meeting to be held at the Iowa AEYC Fall Institute. Members will be contacted via email to let them know a document is available for review for the proposed Bylaws changes on the website. Members will have the opportunity to view/review/comment prior to the Annual Membership Meeting.

B. Kingrey facilitated an ad hoc board committee related to the Leadership Fellowships for the 2015-2016 year. The group of 3 Readers/Reviewers worked within a week’s timeline to read, review, score, and converse electronically, and thereby recommend to the full board its two selections.

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Katie Bangert and Brenda O'Halloran received scores indicative of success and were brought forth for full consideration from the Governing Board.

Question Raised: Will follow-up feedback be provided to those who were not awarded the Fellowship in an effort to enhance their chances next year, if applying again – not determined who will do this at this time. Additional promotion of this opportunity needed.

2:00-2:30 p.m.	Institute of Medicine Study – B. Merrill	30 min.	Board Education
3:00-3:30 p.m.			

Groundbreaking study from the Institute of Medicine released this spring/summer – 700 pgs. Shared in North Carolina following the T.E.A.C.H. meetings; follow-up to the articulation project
**What does the workforce need to do based on the science of how children develop and learn?*
National Governors' Association will "simplify" the 700 pg. study and send out the simplification to share with others, such as Early Childhood Iowa, for example.
**Focused on children from birth to age 8*
**Local, State, and National changes (mindset) for higher ed., qualifications of professionals, continuous improvement, leadership, etc.*
**Misaligned from Birth-Age 4 to Kindergarten to Primary Grades 1-3*
**Call to Action – get the gears moving at all levels and act upon the study's findings*

2:30-3:00 p.m.	Friend of Young Children, Children's Champion, and Teacher of the Year Award Selection – L. Stonehocker	30 min.	Approval
3:30-3:44 p.m.	Update on Public Policy Involvement – L. Stonehocker	Friend of Young Child	M: Exec. Comm. S: None Needed Ruling: Approved
		Children's Champion	
		Teacher of the Year	

Friend of Young Children

- *Deb Fink (in memoriam)*
- *Leann Andre*

Teacher of the Year

- *Dawn Johnson*

Children's Champion

- *Judge Joel Yates*

Public Policy – Governor Branstad's veto of the one-time education funding
ESEA Reauthorization – let your voice be heard if you have an opinion!
Save the Children Action Network – walking in the Iowa State Fair parade – you're all encouraged to walk and spread the word about quality early childhood education
Vote for Kids Day – August 20th Iowa AEYC is co-sponsoring a kid-friendly booth at the Iowa State Fair –

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<i>volunteers will be needed</i>			
<i>Day on the Hill – February 23, 2016</i>			
3:00-5:00 p.m.	Context Setting for Saturday's Strategic Planning (Appreciative Inquiry Process) – M. Airy & B. Merrill	120 min.	Board Work
<i>In preparation for the work of the strategic planning, groups of two were created for an interview process that asked the following questions:</i>			
<ol style="list-style-type: none"> 1) <i>What was a memorable experience within Iowa AEYC when you felt most like a leader?</i> 2) <i>What do you most value about Iowa AEYC?</i> 3) <i>What are your three dreams for this Association?</i> 			
<i>Following the 'couples' work, the group reconvened and created lists from everyone's interview sessions. These lists will help guide the work of the strategic plan tomorrow.</i>			
5:00-6:15 p.m. 5:36	Adjourn Dorm Room Check-In	75 min.	Adjournment M: C. Jones S: L. Eitmann Ruling: Approved
6:15-8:00 p.m.	Dinner Break Team Building Activities	Unlimited	Team Building
<i>The group reconvened for dinner and games around 6:15 p.m.</i>			
<i>An Iowa AEYC/NAEYC Jeopardy game was played to test the Governing Board Members' knowledge of Affiliate Structure, Chapters within Iowa, Executive Committee work, the work of the Iowa AEYC Office Personnel, and Odds and Ends. – L. Andre and B. Kingrey facilitated the team-building activities.</i>			
Friday to Saturday			
7:00-8:00 a.m.	Rise and Shine!	60 min.	None
8:00-9:00 a.m.	Breakfast at the Olmsted Center	60 min.	None
<i>Team-building conversations and discussions about past Board Retreats</i>			
9:00-11:30 a.m. 8:46 a.m.	Goal Setting and Planning for Iowa AEYC Comprehensively – M. Airy, B. Merrill	180 min.	Activities and Setting Priorities for the year(s) ahead
<i>Why Strategic Planning? Direction, commonality, goals, focused, future, advancement of profession and self and the organization, keeping current, assessment, accountability, alignment, partnerships, collaborations with other entities, set in place action steps, credibility, prioritize, vision/lens, status, resources – financial and personal capital</i>			
11:30-Noon	Stretch Break!	30 min.	None
Noon-12:30 p.m.	Lunch Break	30 min.	None
12:30-2:30 p.m.	Continue Planning – M. Airy, B. Merrill	120 min.	Finalize Goals
<i>Group Work continued that focused on the SMART goals/objectives. A gallery walk took place to offer</i>			

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suggestions to all the groups' work. Recap in whole group followed. Group leaders will type their findings and send to Barb for Exec. Comm. work before the October Governing Board Meeting.

2:30-3:00 p.m.	Wrap Up, Next Steps, & Evaluation	30 min.	None
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Raffle Basket Announcement: Give money to Pat/Office to cover the Governing Board's raffle basket for the Fall Institute.

Take Away Messages:

Celebrate Children

Look for the Great

We can do anything but not everything

Dreams become reality

Chapter Raffle Baskets - \$50 per basket limit; if more money is provided then split into more than one basket

Iowa State Fair

Day on the Hill

Purple Policy

3:00 p.m. 3:08 p.m.	Adjourn	0 min.	Approval M: M. Minard S: L. Andre Ruling: Approved
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- B. Smith – **Black Hawk***
- C. Schulte – **Cedar Rapids** – Aug. 8 Blast Off! Event*
- P. Emerson – **Dubuque***
- K. Mueller – **Fort Dodge***
- J. Brown – **Green Valley***
- M. Lukas – **Iowa City***
- N. Welter – **Lincoln Way***
- H. LaBounty – **Mid Iowa***
- C. Jones – **North Iowa** – Oct. 17 North Iowa EC Conference*
- H. Anderson – **Quad Cities Affiliate***
- A. Michel – **Rolling Prairie***
- S. Hartley – **Siouxland***
- A. Liles – **Southeast***
- L. Eitmann – **Southwest** – Oct. 17 Play Event*
- (still open) – **West Central***

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Position	Name	Attendance
Executive Committee		
Past President	Leann Andre	XX
President	Mary Airy	XX
Vice President	Cathy Swackhamer	Absent/Absent
Treasurer	Tom Rendon	XX
Secretary	Brian Kingrey	XX
Elected/Appointed Statewide Positions		
Public Policy	Leslie Stonehocker	XX
Membership	Mary Minard	XX
MOYC	Laurie Jeffries	XX
T.E.A.C.H. / WAGES	Nancy Merryman	XX
Regional Representation from Chapters & Affiliates		
Black Hawk	Brandy Smith	XX
Cedar Rapids	Connie Schulte	Absent/Absent
Dubuque	Pat Emerson	XX
Fort Dodge	Kristyn Mueller	X/Absent
Green Valley	Joy Brown	XX
Iowa City	Mary Lukas	Absent/Absent
Lincoln Way	Natalie Welter	XX
Mid-Iowa	Heidi LaBounty	XX
North Iowa	Carrie Jones	XX
Quad Cities	Heather Anderson	XX
Rolling Prairie	Anne Michel	X/Absent
Siouxland	Sally Hartley	X/Absent
Southeast	Amy Liles	Absent/Absent
Southwest	Linda Eitmann	XX
West Central	OPEN	---/---
Staff		
Executive Director	Barb Merrill	XX
Guests		
T.E.A.C.H. Counseling Specialist	Johnna Haggerty	X/---
Vice President Elect	Brenda O'Halloran	XX